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## **REQUESTING INTERNATIONAL EVENTS: CRITERIA AND PROCESSES**

### **PROCESS TO APPLY FOR SELF-SELECTED INTERNATIONAL EVENTS**

Applications for self-selected international events are limited to National 4 (or PJC Confederation), IJF Continental, and IJF International referees with “active” status with USA Judo. Self-selected events are totally self-funded unless a host organization decides to provide anything to you. You must be an active USA Judo member in good standing and for IJF Continental and International referees, must have paid your PJC and IJF membership.

Please note: All events on the Pan American Judo Confederation (PJC) Calendar are PJC selection events, which means the PJC Commission selects the referees for those events. If you wish to referee non-PJC events in Pan America, you will need to find events hosted by a specific country not on the PJC calendar. The IJF selects all referees for the World Tour events and all Continental Championships are limited to those referees selected by the Continental Union Referee Commission.

#### **Process steps:**

1. Get the specific name, dates, and referee inscription material information for the event you wish to attend to ensure you meet the tournament qualifications. It is NOT the USA Judo Referee Committee’s job to search for this information, but rather it is the responsibility of the person making the request;
2. Send the materials in #1 to Gary Berliner, Co-chair (International Activities - USA Judo Referee Committee) along with your formal request to attend the event via e-mail ([ggadi@aol.com](mailto:ggadi@aol.com));
3. Make sure you receive confirmation of your request from Gary Berliner. If not, resubmit in case the first request got lost in cyberspace;
4. Depending on limitations set by the specific event, the USA Judo Referee Committee Co-chair (International Activities) may need to contact the event’s referee coordinator to confirm the number of and the level of referees they are willing to accept from the USA;
5. Should your request meet the requirements and limits, the request will be put to the USA Judo Referee Committee for approval or for rejection;
6. Once the vote has concluded, you will be notified of the results of the vote by 1) if approved, a congratulatory message from USA Judo Referee Committee Co-chair

(International Activities) with some specific steps you must undertake to get fully inscribed into the event or 2) if disapproved for any reason, justification will be transmitted to the applicant;

7. Inscription into an event, and coordination of information about travel and housing will be coordinated with Austin Leath of the USA Judo National Office. They do NOT make your travel or housing arrangements for you. Inscription into the event does not occur until all the detail requirements have been completed;
8. Within two weeks of the conclusion of the event, you are expected to submit a report of the event (see specific requirements below). Failure to send the report may impact future requests for travel;
9. The Referee Committee will vote to accept and approve the report or to reject the report for clarifications or completion.
10. You will be notified of the vote on the submitted report.

### **PROCESS TO REQUEST ACCEPTANCE OF PERSONAL INVITATIONS TO ATTEND NON-PJC OR NON-IJF SELECTION EVENTS**

Acceptance of special personal invitations to attend international events is limited to National 4 (or PJC Confederation), IJF Continental, and IJF International referees with “active” status with USA Judo. For IJF Continental and International referees, paid membership with the PJC and IJF is required. Personal invitation events are totally self-funded unless a host organization decides to provide anything to you.

Should you be personally invited to attend an overseas non-selection event, and you desire to accept the invitation, you are required to send the letter of invitation along with any tournament-specific printed materials to Gary Berliner at [ggadi@aol.com](mailto:ggadi@aol.com). Make sure you get a message back to confirm receipt of the request. If not, resubmit until you do.

Your request to accept the invitation will go to the Referee Committee for a vote to accept or a vote to reject your request.

Should your request be accepted, steps 7 through 10 above must be followed.

### **PROCESS TO ACCEPT OR DECLINE A PJC OR AN IJF NOMINATION EVENT**

Upon receipt of a PJC nomination to an event, should you choose to deny the invitation, notify the individuals indicated in the nomination of your choice to decline the invitation. The reasons for declining a PJC or IJF selection event MUST be outlined in detail, and done so with the understanding that upon declining said selection no further selection events may be offered by IJF or PJC. Send a copy of the nomination letter and your denial to Gary Berliner. He will notify the Referee Committee of your decision.

Should you desire to accept the nomination, notify the individuals indicated in the nomination of your choice to accept the invitation. Send a copy of the nomination letter, your acceptance

and any other materials sent to you to Gary Berliner. He will notify the Referee Committee of your decision.

Should you accept the nomination, follow steps 7-10 above, with the addition of needing to complete and inform all those designated in the nomination packet you received. Your congratulatory letter should have a lot of details to attend to. Usually nominations to PJC events carry quite a bit of coverage, at least for housing and meals. Please also be prepared to participate in a pre-event referee clinic that is mandatory to attend and is usually held the day before the event. This means that you may be required to travel and arrive an extra day sooner in order to participate in a full-day of referee training and adjust to the time zone.

***For IJF World Tour event nominations, all USA Judo IJF licensed referees have automatic approval to attend by the USA Judo Referee Committee.***

## **REQUIRED REFEREE TRIP REPORT FOR INTERNATIONAL EVENTS**

A trip report is required from each U.S. referee who participates as an official at any international tournament held outside of the United States (other than an IJF World Tour event where all travel and lodging expenses are covered – in this case a trip report would not be required, but still would be most welcomed). If multiple referees from the U.S. participate in the same event, they may generate a combined report but each referee should send a copy of that report along with a personalized addendum to at least cover their personal expense report. Reports should be emailed within 2 weeks of completion of travel to the Co-Chairs (Domestic and International) for their use and distribution to the rest of the RC.

Each trip report should include:

- 1) The official name of the event (or events, if more than one tournament is participated in during a single trip)
- 2) Dates of Travel
- 3) Names of all referees from U.S. at the event and their function
- 4) Dates of Clinics and competition
- 5) Chief Referee and Commissioners in attendance
- 6) Topics and key instruction at the clinic
- 7) Variations in application of the rules. Were these interpretation differences or were they changes for that event only? Who gave the clinic and length of the clinic
- 8) Notable differences from U.S. standards in event operations
- 9) Age groups, number of competitors and number of mat areas
- 10) Number and certification levels of other referees
- 11) Number of mat areas and length of competition each day
- 12) Lessons learned

Additional personal information:

- 1) Cost and receipt for airline ticket/ auto mileage, gas, tolls, etc
- 2) Cost and receipt for lodging
- 3) What portion/amount in \$ of expenses were covered by IJF, Union, host or other organization